

Supply Chain Practitioner (FMCG)

Level 3



Overview:

The Level 3 Supply Chain Practitioner apprenticeship is designed for individuals looking to deepen their expertise and take on more advanced responsibilities within the supply chain sector.

This apprenticeship provides a comprehensive understanding of the processes involved in managing and improving the flow of goods, services, and information across the supply chain. Apprentices will gain practical skills in areas such as procurement, inventory management, logistics, and supply chain planning.

By the end of the program, apprentices will be well-prepared to take on roles such as supply chain coordinators, logistics planners, or procurement specialists, with the knowledge and abilities to drive efficiency and contribute to business success in a fast-paced, ever-evolving industry.


What to expect from Linden:

- Bespoke content customised for your organisation and its goals.
- Support from a dedicated Trainer who will support with learning, skill competency and developing evidence. Always aiming for Distinction grade at EPA.
- Individual support and mentoring to make every apprenticeship a success.
- Access to our virtual learning environment.
- Live workshops delivered by specialist Trainers.
- Dedicated Account manager.
- Blended learning approach, distance and face to face visits from your Trainer to suit the employer and learner needs.

Key information:



Level:
Level 3




Recommended duration:
25 months



Format / Delivery:
Remote or Hybrid model



Funding band:
£15,000



Contextualisation available:
Yes

Functional skills

Maths and English Functional skills qualifications are available at Level 1 and 2 for eligible learners aged 19+. Apprentices aged 16-18 must complete these qualifications as a mandatory part of their programme. For more information, please contact the Linden team.

Relevant to:

Junior Demand Planner,
Junior Supply Planner,
Customer Service Operative,
Assistant Transport Planner.



What is included in the Standard:

Knowledge	Skills & Practical Application	Behaviours
<ul style="list-style-type: none"> • Characteristics and processes of the end-to-end fast-moving consumer goods supply chain. • Supply chain key performance indicators. • Principles of supply chain efficiency. • Legislation and policies. • Different customer groups. • Data management systems. • Principles of continuous improvement. • The principles of commercial and cost efficiencies in supply chain. • Types of logistics costs and their components. • Problem-solving techniques. • The principles of capacity planning. • The principles of strategic and operational decision making. • Limits of authority. • The principles of forecasting. • Influences on customer and consumer demand. • The use of data to inform decision making. • Factors that impact on supply chain planning. • The principles of order capture and management. • Verbal communication techniques. . • Written communication techniques. • Impact of the sector on the environment. • Principles of equity, diversity, and inclusion in the workplace. • Quality assurance procedures and monitoring processes. • Methods of hazard identification and risk management. • Documentation: methods and requirements - electronic and paper. • Standard operating procedures (SOP). • Team working principles. • Planning and prioritising techniques. • Information technology and digital. • Capacity planning techniques. • Customer needs. • Awareness of health and safety regulations, standards. 	<ul style="list-style-type: none"> • Manage the flow of fast-moving consumer goods products. • Use standard operating procedures. • Support customers with supply chain enquiries. • Use IT systems for the supply chain. • Use continuous improvement techniques in the fast-moving consumer goods supply chain. • Lead and participate in problem solving activities. • Use capacity planning to inform fast-moving consumer goods supply chain processes. • Apply team working principles. • Escalate issues and tasks. • Analyse data against supply chain key performance indicators. • Use data analysis outcomes to inform decision making in the supply chain function. • Develop and implement a supply plan. • Use order management tools. • Communicate with others verbally. • Communicate in writing. • Comply with health and safety legislation, regulations, standards, and guidance. • Follow equity, diversity, and inclusion principles. • Apply quality assurance procedures. • Identify and document hazards and risks in the workplace. Apply control measures. • Record or enter information - paper based or electronic; risk assessments, handover documents, work sheets, checklists, and any legal reporting requirements. • Comply with sustainability principles and regulations including efficient use of resources, recycling, reuse and safe disposal of waste. • Identify, organise and use resources, including team members, to plan and complete tasks, with consideration for cost and quality. 	<ul style="list-style-type: none"> • Consider the impact on the environment when using resources and carrying out work. • Prioritise health and safety. • Contributes to equity, diversity, and inclusivity in the workplace. • Respond and adapt to work demands and situations. • Collaborate within teams, across disciplines and with internal and external stakeholders.



Typical learner journey:

	<p>1. Enquiry / Consultation Prospective learners and employers begin their Linden journey with an exploration session to better understand goals and objectives.</p>		<p>5. Learning journey commences With enrolment and induction completed, learners start their learning journey by engaging with regular session, workshops, projects, assignments and reviews, with full guidance and support from their dedicated Trainer.</p>
	<p>2. Programme Introduction Learners are invited along with their line managers to an Introduction. This session provides a full programme overview, opportunity for Q&A and agreement of next steps.</p>		<p>6. EPA Prep and Gateway Learners prepare for their End Point Assessment (EPA) by reviewing key concepts and skills essential for demonstrating competency against the skills, knowledge and behaviours set out in the Standard.</p>
	<p>3. Onboarding / Enrolment Learners are sent links to our online enrolment form, skills gap analysis and functional skills diagnostic assessments.</p>		<p>7. End Point Assessment The End Point Assessment is the final evaluation where learners showcase their acquired skills, knowledge and behaviours.</p>
	<p>4. Induction Learners participate in a comprehensive induction with their Apprenticeship Trainer. This session supports understanding of expectations and resources (including an introduction to the e- portfolio).</p>		<p>8. Achievement / Progression Upon successful completion of the EPA, learners celebrate their achievement and may choose to progress to a higher level within the same sector or explore new pathways.</p>

End Point Assessment:

The End Point Assessment consists of three elements, scored at distinction, merit, pass or fail:

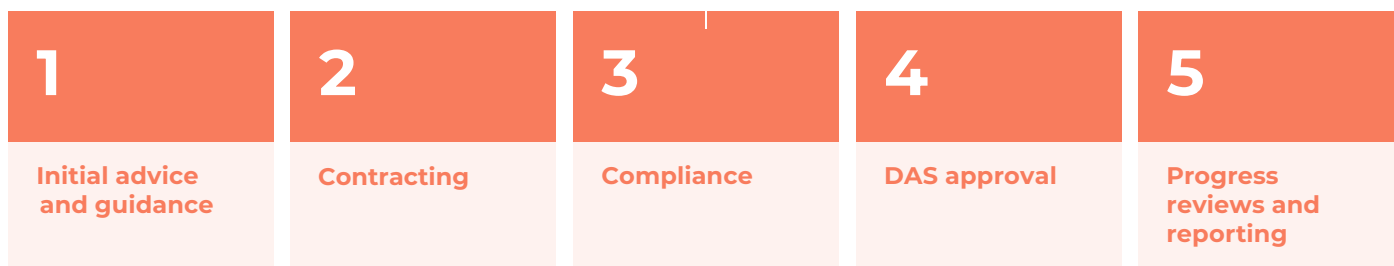
Assessment method	Areas assessed	Weighting
Multiple choice test	Knowledge	25%
Workplace project and presentation	Knowledge / Skills / Behaviours	50%
Professional dialogue and interview	Knowledge / Skills / Behaviours	25%



Employer contracting:

All employers who want to utilise the Apprenticeship Levy or Co-investment model are required to contract with a ROATP approved provider and follow the Government approval process for onboarding new learners and securing funding for each apprenticeship Standard in the Digital Apprenticeship Service.

5 steps to employer contracting:



Discussions around apprenticeship intent and requirements of the Standard. Dedicated Linden account manager support from inception through to EPA.

Contract for services issued online for review and electronic signature.

Employer to complete Health & Safety compliance and provide Insurance Liability certification for the apprentices workplace.

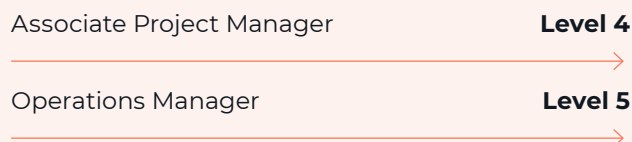
Agreeing learners to enrol and approval on the Digital Apprenticeship Service.



Employers will be invited to attend progress reviews and receive updates throughout their apprentices journey.

Progression options:

On completion of your apprenticeship you may choose to advance to a higher level within the same subject area or explore a completely new pathway.



What our learners have to say:



I gained a Distinction at EPA and wouldn't have been able to without the guidance and support of my Linden Trainer.

Karen



I found the apprenticeship interesting, informative and well-led.

Katarzyn



Contact us today:

For more information about Apprenticeships at Linden, call us on **0800 2980632** or visit our website at: **lindenmanagement.org.uk**

